

Fair Haven Free Library  
Monthly Board Meeting Minutes  
Wednesday, September 20, 2023

Members present: Thom Bruso, Judy Gevry, Chris Sheldon, Ron Stack, Ceil Hunt and Carol Scott

The minutes of the August 16<sup>th</sup> meeting were handed out. Chris moved to accept the minutes as written. Motion seconded by Thom and approved unanimously.

Chris distributed the Treasurer's Report. As of August 31, 2023, we have received no money from the town. We have received \$42 in interest from our CD and \$1,375.35 in grant funding.

Ceil moved to accept the report as written. Ron seconded. Motion carried unanimously. Ceil said she would ask at the Town Office when we can expect our first check from the town.

Carol reported that she received a call from the Woods Agency. Only Judy and Ceil have signed off the Worker's Comp. insurance. All board members need to do so, or our rates will rise substantially. Other Board Members agreed to do so, and they have the paperwork that needs to be notarized and returned to the Woods Agency.

In addition, we need to have the Woods Agency send our certificate of insurance to the library so we can send it into the State of Vermont as part of our courier grant application.

#### Librarian's Report

- Ten Book Club members met to discuss Little Fires Everywhere on August 14<sup>th</sup> in the library. The group had a great discussion on this book.
- Automation project continues. Our totals at the end of August were 1324 patrons and 17,001 books entered in the system. In August we added 8 patrons and updated 4. We also added 55 items to the system and discarded 33.
- Our "take and make" for September is leaves to decorate. We have 36 of them to distribute.
- In August Mary Kay began weeding the Juvenile Fiction area and I started on the Large Print
- Five members of the Class of '71 took a tour of the library on Thursday August 17<sup>th</sup>.
- Town auditors used our meeting room for a meeting on Monday August 21<sup>st</sup>. Three members attended.
- Royal Glass was here on Friday August 25<sup>th</sup> to do a fire inspection. The cost was about \$450.
- The Friends held a meeting on August 30<sup>th</sup>. Eight members attended. Five book sale dates were set – Saturday September 16<sup>th</sup>, Wednesday October 4<sup>th</sup>, Saturday October 29<sup>th</sup>, Wednesday November 8<sup>th</sup> and Saturday December 9<sup>th</sup> are the sale dates. Holiday House was planned for Tuesday November 28<sup>th</sup> from 6:30-8pm.
- Carol applied for the courier grant for 2023-24. We should receive \$650 toward the cost of the courier.
- The Friends held an angel work time on September 6<sup>th</sup>. Five members attended.
- Genealogy with Dani started on Friday September 15<sup>th</sup> from 1pm-2:30. The class will run for 8 weeks. Thirteen people attended the first session. Dani reported that the new technology for presentations is working well.
- Book Sale on Saturday September 16<sup>th</sup> made \$103.

- Alfred Hitchcock program is scheduled for October 24<sup>th</sup> at 6:30 pm.

Ron gave an extensive overview of the J&R Sprinkler visit. They took four of the sprinkler heads to be tested. We have not heard the status of those heads. On the original list of items needing to be addressed, they had listed a drain installation, but they found the drain so that does not need to be done. However, they did discover a leak in the pipes over the sink downstairs. New drywall and cabinets will need to be installed. Ron will be installing the drywall at cost. He will also look for cabinets. Ron will not be billing us for the labor.

Our next meeting will be October 18<sup>th</sup>.

Ceil moved to adjourn at 7:31PM and Chris seconded.

Respectfully submitted,

Ceil Hunt