

Fair Haven Free Library
Monthly Board Meeting
Wednesday, November 15, 2023

Present: Judy Gevry, Chris Sheldon, Ron Stack, Ceil Hunt, and Carol Scott

Judy called the meeting to order at 7:00 PM

The minutes of the October 18, 2023, meeting were reviewed. Chris moved to accept the minutes as written. Ron seconded. Motion carried unanimously.

The Treasurer's Report was distributed and discussed. The balances in our accounts as of October 31, 2023, were as follows:

Checking account: \$51, 326.64

We have four CDs with the total amount of \$70,834.43

Ceil moved to accept the Treasurer's Report as written. Ron seconded. Motion carried unanimously.

Carol gave the Librarian's Report

- Ten Book Club members met to discuss 6:20 Man on October 9th in the library. The group will move to Zoom meetings for the winter.
- Automation project continues. Our totals at the end of October were 1345 patrons and 16,807 books entered in the system. In October we added 10 patrons. We also added 48 items to the system and discarded 52.
- Our take and make for October was pumpkins to decorate. We distributed 60 of them.
- Genealogy with Dani on Friday October 6th had 8 attend, October 13th 6 attended, October 20th 10 attended and October 27th 9 attended. The group will be meeting once a month following the holidays.
- The Friends made \$112 at the book sale on Saturday October 28th
- A tutor met with a student in our meeting room on Wednesday October 25th. 2 people
- The Friends held a angel work day on Wednesday October 25 to finish up the angels. 3 attended.
- I attended a meeting on Wednesday October 25th in Rutland on the future of the fiber connect program for Vermont libraries. The fiber connection supported by the state is ending in June 2024. Each fiber connect library will have to find their own internet connection. The state will give each of the fiber connect libraries a minimum of \$16,000 to help with the transition. Discussion of the various service providers was held. Carol will be researching our options. We looked at our budget to see if any adjustments might need to be made now that we will no longer be receiving e-rate monies to offset the cost.

- The window for state reports is November 1st to December 31st this year. I am currently working on our report.
- The library received a bill from J&R sprinkler for \$8000+ on November 1st with a due date of November 11th for payment. There was no breakdown of the costs for work completed. Our sprinkler heads passed inspection. Ron has contacted J&R Sprinkler and they told him they will not give an itemized bill. Ron related to the owner that not all the items listed in the original bid had to be done. They will check with their employee to see if an adjustment is needed. Ron reported that it has been difficult to work with the new owners.
- Our kitchen area downstairs is mostly done. We are very grateful to Ron for doing such a wonderful job.
- Vote on budget 2025 was held. Ron moved to accept the budget of \$99, 336.00 for the next fiscal year, reflecting increases in the cost of salaries, fuel, and Worker's Compensation insurance. Chris seconded. Motion carried unanimously.
- Holiday closings for the library will be Wednesday, November 22, Saturday, December 23, Monday, December 25th, Tuesday December 26th, and Monday January 1st. Ceil moved to have the library closed on the dates as suggested by the librarian. Chris seconded. Motion carried.
- Holiday House is Tuesday November 28th from 6:30-8pm. There is no Trustee meeting in December.
- Updates: Three terms are up, those are the terms for Judy Gevry, Ron Stack, and Thom Bruso.

Next meeting will be January 17, 2024

Meeting adjourned at 7:55PM

Respectfully submitted,

Cecelia Hunt