

**Library Board of Trustees**  
**Monthly Board Meeting**

**January 17, 2024**

Present: Judy Gevry, Chris Sheldon, Ceil Hunt, Thom Bruso and Ron Stack and Librarian Carol Scott

Judy called the meeting to order at 7:05PM.

Ceil distributed the minutes of the November 2023 meeting. Chris moved to accept the minutes as written. Thom seconded and motion carried unanimously.

Chris handed out the reports for both December and January. The Board does not meet in December.

Totals in our accounts for the past two months are as follows:

As of November 30, 2023

Checking Account: \$44,764.21

Balance of four CDs: \$70,890.26

As of December 31, 2023:

Checking Account: \$31,960.56

Balance of our four CDs: \$70,891.09

**Librarian's Report**

For month of November

- Ten Book Club members met to discuss The Midnight Library over Zoom on November 13<sup>th</sup>.
- Automation project continues. Our totals at the end of November were 1345 patrons and 16,807 books entered in the system. In November we added 7 patrons. We also added 49 items to the system and discarded 0.
- Our take and make for November was turkeys. We distributed 60 of them.
- Genealogy with Dani Roberts on Friday November 3rd had 9 attend. This was the last class. The group has decided to meet monthly on the first Friday from 1 to 2:30 as a Genealogy club.
- The Friends made \$93 at the book sale on Wednesday November 8<sup>th</sup>.
- A tutor met with a student in our meeting room on Friday November 3<sup>rd</sup> - 2 people
- Art Club used the Meeting Room on Monday November 6<sup>th</sup> - 14 people
- The Friends held a meeting on Wednesday November 15<sup>th</sup>. Five members attended.
- The library was decorated for the holidays the weekend of November 17<sup>th</sup>. Many positive comments were made on the holiday decorations.

- J&R sprinkler sent an invoice for \$7000+ on November 20<sup>th</sup>. They had adjusted (reduced) the bill by \$1000. We sent payment to them. I advised Amy to make the payment out of encumbered funds as voted on in June.
- Budget 2025 materials were sent to the town office along with the report for the Town Report.
- Holiday closings for the library were Wednesday November 22, Saturday December 23<sup>rd</sup> Monday December 25<sup>th</sup>, Tuesday December 26<sup>th</sup>, and Monday January 1<sup>st</sup>.
- Holiday House on Tuesday November 28<sup>th</sup> was a success. There were 65 adults and 10 children at the program.

For the month of December

- Eight Book Club members met to discuss Royal Beauty Bright on December 11<sup>th</sup> over Zoom.
- Automation project continues. Our totals at the end of December were 1345 patrons and 16,807 books entered in the system. In December we added 6 patrons We also added 40 items to the system
- Our take and make for December was a cup ornament to decorate. We distributed 60 of them.
- The Friends made \$42 at the book sale on Saturday December 9<sup>th</sup>.
- The Friends sold 196 angels this year. Mary Foley won the tree top angel.
- Carl, Jeff and I came down on January 1<sup>st</sup> and put all the holiday decorations away.
- The window for state reports was November 1<sup>st</sup> to December 31<sup>st</sup> this year. I had a good start on the reports, but I ended up asking for an extension. Our state reports were submitted on January 15<sup>th</sup>. Many libraries needed extra time since reports were due during the holiday season.
- The town manager called to reserve the meeting room for a candidate forum on Saturday March 2nd at 1pm.
- Carol has finished the application for the \$16,000 state grant to help cover the cost of Internet. The internet consortium through the State libraries is ending on June 30, 2024.
- Updates; Trustee petitions will be due to the Town Clerk by January 29<sup>th</sup>.

Ron moved to adjourn at 7:35PM. Thom seconded.

Respectfully submitted,

Ceil Hunt