

Fair Haven Free Library
Board of Trustees
Wednesday, May 1, 2024
6:00PM in the Library

Present: Christine Sheldon, Cecelia Hunt, Judith Gevry, and Carol Scott

Judy called the meeting to order at 6PM. Our new meeting time is now 6PM on the first Wednesday of the month.

Ceil handed out the minutes of the March 20, 2024 minutes for review. Chris moved to accept as written. Ceil seconded. Motion carried.

Chris handed out all of the Treasurer's Reports- for March and April of 2024. Chris went over the amounts in each of our accounts. She told us that the money from the grant from the State of Vermont for our internet service costs including hardware. This account is at the Community Bank. We currently have \$36,221.77 in our checking account. We have four CDs, three are in the M&T bank and there is only one at M&T which is the Memorial CD. Ceil moved to accept the treasurer's report as written. Chris seconded. Motion carried.

Librarian's Report

- Nine Book Club members met to discuss Zero Days by Ruth Ware on March 11th over Zoom.
- Genealogy Club met on March 1st. 7 people attended.
- The Roaming Gnome visited the library on Tuesday March 12th. It was an enjoyable activity sponsored by the Itty-Bitty Committee. Nancy Parker was the prize winner at the library.
- VT Elevator Inspectors were here on Friday March 22nd to inspect the lift. They really could not do much because it was still out of service. We were issued a conditional license and offered some alternative companies if Garaventa continues to be non-responsive. **Carol reported that we now have a 3-year contract with the elevator inspectors starting this month.** They recommended a company in Williston, which is our new lift service provider.
- Library was closed due to the weather on Saturday March 23rd. The Book Sale scheduled for that day was cancelled.
- On Monday March 25th I called Garaventa. They still could not give me a definitive time when they could come to fix our lift. I asked for a refund of the money we had given them for our service contract and severed ties with their company. I then called Access Mobility in Williston, VT. They install and service Garaventa lifts.
- Two people from Access Mobility were here to service the lift on Monday April 15th. It is now operational. Vermont Elevator Inspectors have been notified that we are ready for our inspection anytime. I think it is important to note that this lift was installed in 2008 and this is the first time it has ever been out of service.
- Access Mobility has offered us a service contract for an annual visit. The cost is \$425. **Ceil moved to accept a service contract with Access Mobility for our lift at the cost of \$425 per annum. Chris seconded. Access Mobility will visit once per year. They**

reported to Carol that the lift is in great shape and should last for 50 years. Motion carried.

- The library handed out eclipse glasses for the month of March and through until April 8th. In that time frame we distributed more than 250 pairs of glasses.
 - During March, Mary Kay worked on purging our patron list of all inactive members. We now have 1173 patrons in the system. I have been working on weeding the fiction area with the help of Karen Barber. I appreciate her help so much.
 - Updates: estimates for new door, tech grant money. The Tech money has its own account for easier accounting purposes.
 - The new entrance door was discussed at length. We have had two companies come out to look at the entryway. Portland Glass has not sent us a quote. We did get a quote from Royal Glass. Members would like to see a picture of the type of entryway, other than the plan they sent. The estimated cost of the new metal entryway is \$12,000. We would like to get several quotes due to the high cost of the project.
 - Nine Book Club members met to discuss *The Magnificent Lives of Marjorie Post* on April 8th in the library.
 - Genealogy Club met on April 5th. 4 people attended.
 - The library meeting room was used by 4 people for a meeting on April 2nd from 3 to 4:30.
 - The copier jammed on Friday April 5th. Canon was called that day, and a service tech came on Friday April 12th to fix it. There was no charge.
 - Rockin' Ron was here on Tuesday April 16th at 10 AM. There were 11 children and 9 adults at this program.
 - The Friends Book Sale on Wednesday April 24th made \$153.
 - Gardening with Charlie Nardoizzi on Thursday April 25th was attended by 55 people.
 - Our Certificate of Insurance was denied by the state for our \$300 summer program grant. I have been trying to get this straightened out. I called the Vermont League of Cities and Towns to get a Certificate from them for liability and now I have to go back to Woods to get a revised one for Workmen's Comp. The VLCT approved our certificate and Carol will visit Woods Agency on Thursday, May 2nd, to finalize paperwork to send back to the State of Vermont.
 - Mary Kay submitted a grant to the Winnie Bell Learned Grant committee. They were offering competitive grants this year. Last year they gave \$500 non-competitive grants to any library who applied. We applied and used the money to start our Take and Play book collection for children. We are very pleased that we received \$2,500 this year to build on our collection.
 - Updates: masonry estimate
Ron did have a mason come out to look at the brickwork. He said that one are has bulging bricks and requires a commercial contractor to take care of the work. Members discussed that we will seek support from the VT Historic Preservation and the Preservation Trust to guide us in this process. The Preservation Trust has a list of specialists who work with historic preservation. Ceil will take the lead in contacting these offices.
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- Next meeting will be June 5, 2024