

Fair Haven Free Library
Board of Trustees Monthly Meeting
Wednesday, June 5, 2024

Present: Judy Gevry, Chris Sheldon, Paul Patten, Ron Stack, Ceil Hunt and Carol Scott, Librarian.

Judy called the meeting to order at 7:00PM.

The minutes of the May meeting were distributed and reviewed. **Chris moved to accept the minutes of the May 1st, 2024, meeting as written. Ron seconded the motion. Motion carried unanimously.**

Copies of the Treasurer's Reports were distributed and reviewed. The Board discussed the funds that are currently in a money market account. We put the money from a CD into that account to wait for better interest rates on short term CDs. Chris contacted the bank, and we can get a 12-month CD at 3.25%, which is much higher than it was several months ago. **Ron moved to take the money from the money market account and put it into a 12-month CD at M&T Bank. Ceil seconded the motion. Motion carried unanimously.**

Balance in our checking account as of May 31, 2024 is \$46,212.28

We have \$16,000.06 deposited in a separate account with grant monies from the State to support the installation and cost of the Internet service. Total of all other CDs is \$72,871.82.

Ceil moved to accept the Treasurer's Report as given. Ron seconded. Motion carried unanimously.

The Librarian's Report was given by Carol and the board discussed the following items:

- Eleven Book Club members met to discuss The Things You Save in a Fire on May 13th in the library.
- Genealogy Club met on May 3rd. 3 people attended. It was a beautiful day, so Dani expected a light crowd.
- Consolidated was here to bring their fiber to the building on May 7th. They returned on May 13th to install the fiber in the building. Matt (our IT guy) was here on Friday May 31st to pick up the hardware. Carl installed the brackets on the ceilings for the access points on June 5th. Matt and Carl will finish the installation on June 6th. We will be ready to switch by June 30th, when the other contract ends.
- Our Certificate of Insurance issue for our summer grant has been resolved. Mary Kay is working on the Summer Program, most likely an animal program, that will take place in mid-August before children go back to school.
- The Friends Book Sale on Saturday May 19th made \$102.
- A woman from Historic Preservation was here to look at our brick work on May 23rd. She recommended we get an estimate from a mason. Ceil wrote and submitted the grant to move ahead with this process. These grants will pay half of the cost for the mason to come out and review the problems and the best course to take. Ceil asked if anyone has heard from Charlotte Barrett, our contact at Vermont Preservation Trust. No one had heard anything about the grant, so Ceil will call the office this week to see if there is any progress.

- Our adult fiction section has now been fully weeded thanks to volunteer Karen Barber.
- Mary Kay is working on purchasing books with our Winnie Bell Learned Grant
- A patron brought us a little rose bush with a card and a \$100 donation last Friday. Ceil will send a thank you to the patron.
- Extensive discussion was held on the entry way in the new section of the library. We have had three different bids. The Board discussed various options for replacing the entryway. Bids were from Portland Glass (1 bid for the lower section of the entryway) and two bids were from Royal Glass. Royal Glass bid both for the lower section and the replacement of the entire entryway. These bids would replace the entryway with glass and aluminum. The Board would like to keep the entryway in keeping with the historic look of the building. We discussed using wood and other materials. Ron said that he will contact another supplier (who makes Harvey windows and doors) and get a catalogue.
- **Chris moved to encumber any money left June 30, 2024, for expenses to carry us through until our check from the town comes in mid-September. These encumbered funds will also be used for the repairs to the building. Ceil seconded the motion.**
Motion carried.
- **There will be NO meeting in July due to the holiday.**

Respectfully submitted,

Ceil Hunt, Secretary