

Fair Haven Free Library  
Monthly Board Meeting  
Wednesday, October 2, 2024

Present: Judy Gevry, Paul Patten, Chris Sheldon, Ron Stack, Ceil Hunt and Carol Scott

Judy called the meeting to order at 6:00pm at the library.

The minutes of the September 4<sup>th</sup> meeting were distributed. Chris moved that the minutes of the September 4, 2024 meeting be accepted as written. Ron seconded. Motion carried.

The Treasurer's Report was distributed. The following totals in the bank accounts and CDs are as follows:

Checking account	\$69,505.63
Internet Grant Funds Community Bank Savings Account	\$13,393.98
M&T Memorial Fund Money Market Account	\$31,208.21
CD (2) M &T Bank	\$26,572.12 and \$4,318.78

Ceil moved to accept the Treasurer's Report as written. Ron seconded. Motion carried.

#### Librarian's Report

- Eight Book Club members met to discuss The Island of Sea Women on September 8th in the library.
- Genealogy Club did not meet in September.
- The fire inspection was done by Royal Glass on September 10<sup>th</sup>. We have received the report, and all is fine.
- The Friends had a book sale on Wednesday September 11<sup>th</sup>. They made \$35.
- The book bin people came and picked up the rest of the books from the basement clean out on Saturday September 14<sup>th</sup>.
- The Take and Make for September was an apple tree. 60 were distributed.
- We received the \$250 check from the Robert Sincerbeaux Fund to cover ½ the cost of the evaluation of the building for masonry concerns.
- The library has received some new Take & Play books with our Winnie Bell Learned Grant. We also purchased 4 immersive readers for in library use,
- The library now has COVID test kits for anyone who needs them.
- The Friends will have a book sale on Saturday October 12<sup>th</sup> from 10AM until noon.
- Our Alfred Hitchcock program is scheduled for 6:30 pm on Thursday October 24<sup>th</sup>.

Ron will call someone from the Sprinkler Company to set up an appointment for our annual check.

Ron reported that he tried to get in touch with Richard Coombs. Carol saw him and invited him to take a look at the door. Richard makes his own doors. He says the wood he uses is supposed to last 50 years.

Guy Tedesco came to the library to look at the building to give us an estimate on Monday, September 30<sup>th</sup>, and promised to have an estimate to us soon so we can apply for the grant. Grant is due October 7<sup>th</sup>. We cannot apply for the Historic Preservation without his completed report.

Judy will call John Laramie as a piece of slate was found on the ground.

Proposed Budget Planning was discussed. The board worked to level fund the budget for the 2026 fiscal year.

Draft Budget for 2026

<b>Budget Item</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>
	\$	\$	\$	\$
Salaries & Payroll Taxes	47,732	49,037	52,796	52,796
Utilities	4,500	4,500	4,500	4,500
Fuel	5,000	7,000	7,000	7,000
Workman's Comp	1,200	1,250	1,350	1,350
Books Periodicals Adult	8,300	8,300	8,300	8,300
Periodicals - Juvenile	5,090	5,090	5,090	5,090
Digital Overdrive	3,500	3,500	3,500	5,000
Media DVD/Audio	1,000	1,000	1,000	1,000
Speakers Programs	500	500	500	500
Travel	50	50	50	50
Repairs/Maintenance	5,000	5,000	5,000	5,000
Inspections	2,100	2,500	2,500	2,500
Supplies Copier	1,800	1,800	1,800	1,800
Computers	700	700	700	1,200
Memberships & Dues	500	500	500	500
Automation	1,000	1,000	1,000	2,000
Fiber Connect (Internet connection)	3,000	3,0000	3,000	0
ILLs	400	600	600	600
Postage	150	150	150	150
<b>Total</b>	<b>\$91,522</b>	<b>\$95,477</b>	<b>\$99,336</b>	<b>\$99,336</b>

Chris reported that she is unable to make the November meeting and will be traveling. She will not be able to complete the Treasurer's report and will give the report for October, November and December meetings at our January meetings. There is never any meeting in December due to Holiday Open House.

Ron moved to adjourn at 7:01PM. Chris seconded. Motion carried.

Respectfully submitted,

Ceil Hunt